

**Student Services Managers Meeting**  
**Thursday, September 4, 2014**  
**Minutes**

**Called to Order:** 9:07am (room 432)      **Adjourned:** 10:40am

**Present:** Shemila Johnson, Jocelyn Mouton, Jerry Kea (phone), Shirley Lewis, Robin Darcangelo, Barbara Fountain; Maire Morinec, Rischa Slade

**Absent:** Jose Ballesteros

**Guest:** Dr. Jowel Laguerre

**1. Student Life and Athletics Partnership (Rischa Slade)**

Free events with SCC ID card.

- ◆ Goal: Increase student appearance at games
  - Athletes could wear their jerseys on game day or to practice
  - Long-term goal: bring back football
  - Erik Visser is out publicly trying to raise money
  - Basketball is also big in Solano County
  - Music Dept. is struggling: We could use a pep band

**2. Strategic Action and Change (Dr. Laguerre)**

As we get ready for ACCJC: "When you are not invited to the dance, crash the dance. Invite yourself to the table. Ask yourself, 'What do we need?'"

- ◆ From planning standpoint: give you the opportunity to say from fiscal standpoint, 'these are the resources we need.'
- ◆ Be proactive to make things happen.
- ◆ Plans for FF, VV, Vjo, NutTree – you could be excluded because they are thinking about the site
- ◆ IT: Never part of the discussion or design – then after the fact, they say what should have happened.
- ◆ Some are included in Cabinet and Deans Meetings – think of your colleagues and inform them too

**2. Program Review (Peter put together)**

- ◆ Once you do it, it's pretty easy
- ◆ A lot is still empty, but won't take long
- ◆ Today is deadline

**3. Football & Student Activities (Rischa Slade)**

Student Life will promote Athletics in 1400 Lobby every month

- ◆ Dr. Laguerre told Rischa that his long-term goal, within 5 years, he would like to have football back. This is a draft and not Board approved.
- ◆ Need to plan for it – especially funding
- ◆ ASSC is excited to get football back
- ◆ Students might be asked to pay for some of the funding
- ◆ Some speakers talked about retention at the last Board Meeting – want more student activities
- ◆ Build school spirit
  - Staff/Faculty need to have better morale and participate in more student activities to show support
  - Start with small things (volleyball team for older people; quartet)

- There have been so many changes and issues that spirit has been overlooked.
  - Need to change peoples feelings of being “under siege” to having “spirit.”
- We need to be positive about the college and put our best foot forward
  - Things are happening – jump in and make sure your voice is heard

#### **4. Customer Service**

##### We need to serve our evening students

- ◆ How to provide evening coverage at Centers and Fairfield until 6pm – 8am-7pm one day per week is better
  - Start with 1 or 2 nights
  - Some employees are complaining that they were not hired to work until 6pm; their hours can be changed
    - Wade needs to talk to us. He is prepared to deal with it
  - Academic offices need to open at the same time
  - More consistency in our hours
    - Centers are open 8am-6pm (8-3F)
    - A&R - 9-6
    - Counseling - 8:30-6
    - Student Life – 9-6
    - Library opens at 7:45
  - Possibilities include working 4/10s
  - Maybe a central place for checking in (i.e., A&R or Counseling)

##### Other customer service

- ◆ Password reset – more people need to be able to do this
- ◆ Need to look at some positions
  - Many have very little to do and could help in some other areas as needed

#### **5. Possible Cuts**

- ◆ People are being hired at “over-the-top” salary limit in the highest positions while there are talks of cuts
  - Child Care
  - DSP
  - Workforce Training
- ◆ Some areas have double administrative assistants (Math and Hum/Fine Arts)
  - At least one of each is an Admin IV
- ◆ Need to look below the surface